

Community Area Partnership Agreement 2011/12:

Budget details for CAP running costs

Your Details:

Name:	
Partnership:	Malmesbury & the Villages CAP
Address:	
Phone:	
Email:	

Bank Account Details:

Account name:	
Sort code:	
Account no.	
Balance of funds at beginning of year:	

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: ▪ <i>Details</i>	a £10164
Consultation activities, public events, analysis, etc: ▪ <i>details</i>	b £1300
Advertising & promotion (inc websites): ▪ <i>details</i>	c £2020
Plans, questionnaires, other printing costs: ▪ <i>details</i>	d £500
Office expenses, consumables, etc.: ▪ <i>details</i>	e £150
Other costs: ▪ <i>details</i>	f £1730
Amount of funding rolled forward from 2010/11 to be spent in 2011/12:	g £1795.24
Total running costs applied for:	h £14068.76
	(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Malmesbury and the Villages Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2011/12.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed

Date:

Please post your Annual Workplan and Budget Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN